

## Ardington and Lockinge Neighbourhood Plan

**Minutes of Meeting held at 7.30pm on Wednesday 4th December 2024**

**at 18B High Street, Ardington OX12 8PS**

Attendees John Chadwick, Carol Gibbs, Jo Noble, Derek Morrow, Gary Proudfoot, Stephen Rudgard, Bruce Winney,

1)	Apologies	Annie Boon, Julian Sayers, Miranda Hawkins.
2)	Approval of the minutes of meeting on 30th Sept	Agreed. (Nota Bene: a working group on Housing was held on the 14th Oct.)
3)	Declarations of Interests	No new interests to declare.
4)	Expenditure Summary - J Chadwick	Summary as per 30/11/24 received and agreed. GP to send Workshop costs incurred by M Ayre and I Cameron to JC.
5)	Matters arising.	None.
6)	Housing and Environment Workshops <ul style="list-style-type: none"> <li>• Capturing and publishing outputs</li> <li>• Approach to writing policies</li> <li>• Bluestone contribution</li> <li>• Any other matters</li> </ul>	Agreed to publish a photo from each Workshop on to the Parish Council Website to show strong community participation. <u>Housing Workshop</u> GP to draft a "Context" statement with generic conclusions (to be agreed by SG). The style/design, photographs/comments and infill maps produced at the Workshop, when uploaded on to the PC website, will be seen to support the Context and Conclusion statement. <u>Environment Workshop</u> A similar "Context" statement to be drafted by B Winney and S Rudgard. GP to circulate "Aims and Objectives" prepared by AB. SR to extract Policy statements from Ashbury's Neighbourhood Plan and provide commentary where appropriate to tie together with the "Aims and Objectives" of our NP. JC and GP to seek clarification from Bluestone wrt their recent invoice.
7)	Next Steps <ul style="list-style-type: none"> <li>• Employment, access and community Working groups? Combined workshop?</li> <li>• Timetable for drafting policies</li> </ul>	One workshop combining all three topics (ie Employment, Access & Community) will be led by Annie Boon and Jo Noble, (J Sayers) plus any others who want to participate in the working group. This is to be the final workshop which we will run ourselves. It will include updates on Housing and Environment. Target date for Workshop mid Feb. (Sat 22/2/24 a suggested date) Draft policies for Housing and Environment to be ready by mid Feb, to be presented at next SG meeting. JC, DM, BW, SR.
8)	Communications <ul style="list-style-type: none"> <li>• Report to PC</li> <li>• Estate Newsletter</li> <li>• PC Website/Notice-boards</li> </ul>	Report to Parish Council, agreed Content for Estate Newsletter, agreed Update PC website with outputs from workshops, and advance notice of next workshop. - CG Do update poster for shop door, notice boards and shop. CG
9)	Any other business	None
10)	Date of next meeting	13th Jan 2025 at Flagstaff Hill – 7:00 pm