

# ARDINGTON AND LOCKINGE PARISH COUNCIL

To *Members of the Council*: you are summoned to attend the **Ardington and Lockinge Annual Parish Council Meeting** on **Wednesday 13<sup>th</sup> May** at 8pm, in the Loyd Lindsay Rooms, High Street, Ardington, Wantage, OX12 8PS. The meeting will be preceded by the **Annual Parish Meeting** which starts at **7:30pm**

*Members of the Public*: you are invited to attend both meetings.

## AGENDA

### 7:30pm: Annual Parish Meeting

1. **Welcome & Apologies**
2. **Minutes** – to approve the minutes of the meeting held on 6<sup>th</sup> May 2025
3. **Chair's Annual Report**
4. **Close**

### 8pm: Annual Parish Council Meeting

1. **Election of Chair and Vice-Chair** – Chair to sign acceptance of office.
2. **Apologies for absence** - to receive apologies
3. **Requests for Dispensations, Declarations of interest, gifts and hospitality** – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the agenda.
4. **Neighbourhood Plan** – update on progress from Gary Proudfoot and Cheryl Soppet
5. **Public participation** – to receive questions from members of the public relating to items on the agenda.
6. **Reports** from a) County Councillor, b) District Councillor.
7. **Minutes** – to approve the Minutes of the meeting held on the 10<sup>th</sup> of March 2026
8. **Update on progress from the previous minutes** – the Clerk/Chairman will report on progress of outstanding items which do not require further decision.
9. **Governance** –
  - a. **Councillor responsible for internal financial control** – to consider and agree the appointment for 2026/27.
  - b. **To confirm membership of committees and working groups for 2026-27**
    - i. **Staffing Committee** – Cllr Vane-Tempest, Cllr Hancock, Cllr Hedgecock
    - ii. **Finance Committee** – Cllr Vane-Tempest, Cllr Hedgecock
    - iii. **Planning Committee** – Cllr Rudgard, Cllr Vane-Tempest. To finalise terms of reference.
    - iv. **Emergency Plan Working Group** – Cllr Rudgard
    - v. **Playground Redevelopment Working Group** – Cllr Morrow
  - c. **GOV.UK** – progress on switch to new email addresses
10. **Accounts and Internal Audit report for 2025/26** for discussion and approval of the following items:
  - a. **Annual Internal Audit Report 2025/26** – to review, accept and sign the internal audit report.
  - b. **Annual Governance Statement 2025/26 – Section 1** – to review and sign.
  - c. **Accounting Statements 2025/26 – Section 2** - to review and sign
  - d. **Bank reconciliation** – to review and approve bank reconciliation to 31<sup>st</sup> March 2026
  - e. **Explanation of Variances 2025-26**
  - f. **Notice of Public Rights** – 3<sup>rd</sup> June to 14<sup>th</sup> July 2026
  - g. **Reserves**– to review reserves held at 31<sup>st</sup> March 2026 - **£10,435**
  - h. **Precept** – to note receipt of first part of annual precept - **£10,250**
  - i. **Annual Insurance Renewal** – to review and agree insurance cover and approve annual premium **£928.10**

**Distribution:** James Vane-Tempest, Stephen Rudgard, Derek Morrow, Nicola Hancock, John Hedgecock, Jo Noble  
3 Noticeboards. By email: County Councillor Jane Hanna, District Councillor Sarah James

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- j. **VAT Claim April 2025 to March 2026** – to note submission of VAT claim - **£1,734.71**
- k. **Invoices for payment or payments made** – to approve payments already made since previous meeting and to consider invoices for payment.
- l. **To note bank account balance at 30<sup>th</sup> April 2026: £19,547.59**

11. **Planning Applications** – to consider all recent applications received from the Vale of White Horse District Council and public consultations

12. **Parish Matters**

- a. Playground – (DM)
- b. Defibrillators and Street Lights – (DM)
- c. Highways Engagement – (DM/Clerk)
- d. Bus Shelter Project (JVT)
- e. Feedback from meeting with Lockinge Estate (JVT/Clerk)

13. **Communications** – To review response to initial email newsletter. To consider communications workshop for later in the year to include the development of a logo and any other branding.

14. **Liaison Sessions**

Date	Title	Details
Tuesday 14 <sup>th</sup> July 1:30pm (TBC)	Parish Transport Representatives Meeting	Quarterly meeting – online.

15. **Training**

**Cost of CiLCA qualification for Clerk – SLCC £495**

Date	Title	Details
Wednesday 27 <sup>th</sup> May 2pm to 3pm	<a href="#">SLCC: What to do if you Consider a Bad / Unlawful Planning Decision has been Made</a>	Online - £38.50
Tuesday 16 <sup>th</sup> of June 6:30pm to 8pm	<a href="#">OALC: Code of Conduct</a>	Online £35
Monday 15 <sup>th</sup> June 2pm to 3pm	<a href="#">SLCC: Introduction to Biodiversity Net Gain</a>	Online - £38.50
Thursday 25 <sup>th</sup> June 10am to 3:30pm	<a href="#">OALC: Talking Tables &amp; AGM - Building Thriving Communities: The Evolving Role of Town &amp; Parish Councils</a>	Benson £40
Monday 13 <sup>th</sup> July 10am to 4pm	<a href="#">OALC: Roles and Responsibilities</a>	Benson £125

16. **Choice of items from this meeting for inclusion on the website, in the monthly email (Trumpeter), on Facebook and WhatsApp**

17. **Dates of next meetings:** Tuesday 7<sup>th</sup> July, Tuesday 8<sup>th</sup> September, Tuesday 10<sup>th</sup> November.

Jane Humphreys, Clerk 7<sup>th</sup> May 2026

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