

## Ardington and Lockinge Neighbourhood Plan

### Minutes from Steering Group Meeting held at 7:00pm on 17th Mar. 2025

at Overstone House, School Rd., Ardington.

In attendance: Annie Boone, John Chadwick, Carol Gibbs, Derek Morrow, Jo Noble, Gary Proudfoot, Julian Sayers and Bruce Winney.

1	Apologies	Miranda Hawkins and Stephen Rudgard.
2	Approval of Minutes of meeting 4 <sup>th</sup> March 2025.	Approved.
3	Declarations of Interests	None.
4	Feedback from Parish Council Meeting of 11/3/25 (Gary).	Update was well received by the PC. Gary advised the Neighbourhood Plan's draft pre-submission document be presented for approval <b>to the Parish Council</b> at their AGM on 6th May 2025.
5	Support document for definition of village boundary (Gary, John).	JC was thanked for his work. This, along with the revised Housing Policy document, will be <b>emailed to VWHDC's Cheryl Soppet</b> tomorrow. It was noted East Hanney's NP - approved in April 2024, had specified a clear village boundary
6	Bluestone Progress -Design Code (John) -Pre Submission Draft Plan (Bruce, John).	Bluestone's first (unfinished) draft pre-submission document was sent to the SG on 14/3/25 – <b>the Design Code</b> is to follow - JC to chase Bluestone if not received by 19/3/25. AB said her summary of the <b>final community workshop</b> (Access, Community & Employment) was nearing completion and would be forwarded to BW this week. (BW and AB/JN to liaise). It was agreed the completed pre sub mission drafts should be sent to the Environment and Housing working groups for their consideration when available. Action: BW/SR and JC/DM.
7	Invoices for approval/delegated approval in the event they are yet to be received.	BW said it was necessary to clearly <b>specify the work</b> still to be done by Bluestone before approving their invoices. JC and BW to draw up this list; GP to liaise with Parish Clerk Jane Humphries to ensure no invoices were paid until approved. The SG delegated approval of any Bluestone invoices to JC, GP and BW.
8	Changes to Financial Report – based Expenditure to Date and Forecast for 31 March (John).	No changes were necessary.
9	Matters Arising from Minutes not Already Covered.	As the pre-submission draft Neighbourhood Plan is prepared, it was agreed that <b>final editorial control</b> would be given to BW and SR. Steering Group members' comments would be sent to them. An unedited draft to be retained for future reference (BW/SR)
10	Any other business.	The "Aspirational" topics which have emerged from the various Workshops to be sent to AB who would pull all together and for the pre-submission draft.
11	Date of Next Meeting.	Aim: to "nickel and dime" final draft in time for Parish Council to appraise prior to their May AGM – 7:00 pm @ Gary Proudfoot's house, Thursday 24/4/25.